**UNYOC Post Conference 2021- Executive Committee Meeting**

October 29, 2021

**Present**: Denise Smith, Eldiflor Felipe, Kim Nolan, Mary Jo Russell, Virginia Trow, Abigail Smith, Amy Lyons, Beth Mamo, Darcey Rodriguez, Elizabeth Irish, James Evans, Liz Grace, Lorraine Porcello, Olivia Tsistinas, Rachel Becker, Rebecca Kindon, Sarah Holsted (Guest), Sarah Lawler, Stephanie Helsher

**Action Items**:

* Stephanie to revise the preconference minutes
* Virginia and Rachel to work on functionality to make donations in another’s name
* Denise to send Mary Jo the template for the post-conference survey
* Beth to access the list of MLA members in Ontario and compare to our chapter
* Rebecca to update the Board Listserv
* Olivia to start a DEI statement/project initiative

Meeting called to order at: 12:05pm

Agenda:

1. Opening remarks and welcome new officers
   1. Rebecca Kindon, Vice Chapter Council Representative
   2. Kim Nolan, Parliamentarian
   3. Amanda Ross-White, Member-at-Large, Ontario
   4. Liz Grace, Member-at-Large, West
2. Treasurer’s Report (Virginia)
   1. Jennifer & Mary Jo were great at generating money from the conference
   2. Budget is an estimate on pre-COVID times
   3. Wild Apricot went up by $10
   4. Committed to looking at investing some of our money—still needs to be done, but she will if there’s interest
   5. Donation page is available, but needs to be promoted
   6. Liz Irish asked about the AHIP line, and wanted to clarify that we can consider giving additional monies if there is interest from more than one person. Virginia says yes.
   7. Amy Lyons voiced support of a donations page and that it has to be promoted. Amy suggested additional functionality to donate in honor/in memoriam of another person. Also suggested allowing people to donate to specific funding streams/scholarships.
      1. Virginia can work with Rachel on both of these ideas.
3. Approval of Summer Executive Meeting Minutes

**Motion to** approve the summer executive meeting minutes

**MOTIONED by** Denise / **SECONDED** by Virginia

**Discussion**: none

**Vote**: 12 in favor, none opposed, 4 abstained (not present at summer meeting)

**MOTION APPROVED**

1. Approval of Pre-Conference Meeting Minutes

**Motion to** approve pre-conference meeting minutes

**MOTIONED by** Denise/ **Seconded** by Abby

**Discussion:**

* Spelling issues (notes were rushed). Stephanie will work on polishing the minutes

**MOTION AMENDED** to be approval of the minutes pending editing

**Vote**: 12 in favor, none opposed, 4 abstained

**MOTION APPROVED**

1. 2021 Conference Update (Mary Jo)
   1. Gave a lot of thanks to SENYLRC and Sarah Holsted in particular
   2. Post conference de-brief invite to go out next week; a new conference planning committee needs to be established
   3. MLA and NNLM Regions cannot give their updates within 15 minutes—lesson for next year
   4. Rebecca commented on how vendor heavy Thursday was
      1. Mary Jo replied that we knew that would be a problem, and that it’s difficult to avoid this in an online format
      2. Denise noted that we didn’t want to hurt vendor relations by excluding anyone who’s usually involved
      3. Mary Jo noted that we can definitely go back to 2 speakers next year
      4. Marked decrease in submissions for membership presentations for the online format
      5. Stephanie wondered whether the time slots for the member presentations could have been longer
      6. Post-conference evaluation has been sent in prior years. Denise to send Mary Jo the template of the survey
2. Membership Report
   1. Total membership is trending back up
   2. Wild Apricot is working really well, and members will get email reminders to renew membership this year
   3. Archives: Beth has archives in Google Drive that she’ll be handing over to Amy
   4. Goals:
      1. Beef up recruiting; she will be reaching out to people for help
      2. Working with Lorraine on updating procedures. Procedures were based on a paper-driven system. Procedures today are vastly different
   5. At some point we acknowledged member anniversaries—maybe Wild Apricot could help reinstate this?
      1. Liz commented that recognizing anniversaries was difficult. Amy agrees that the level of work was not worth it. Amy opined that acknowledgement for active participation is better
   6. Virginia questioned if Canadian membership has always been low
      1. Liz affirmed that it has always been a struggle
      2. Denise detailed the challenges for Hospital Librarians in Canada
      3. Very little participation from Toronto; they have many really active groups available to them.
      4. Beth to download list of MLA members in Ontario and compare to our chapter
3. 2022 Conference Update (Darcy)
   1. In communications with event planning staff at Rochester Institute of Technology Inn & Conference Center, looked at the event space last week with Lorraine
   2. Beth told Darcey that Rochester Regional Health librarians are at her disposal to help with the conference
   3. James noted that there is a Ben & Jerry’s ice cream shop on campus
      1. Amy suggested that a trip there could be an event
      2. Lorraine noted that the venue also specializes in in-house made cookies
4. New Business:
   1. Board listserv
      1. Planning committee and board to be hosted via Wild Apricot
      2. Makes sense for someone from planning committee to be on the board listserv
      3. Rebecca to update the current listserv with the addresses in the Zoom chat as it is unknown how long it will take to get the Wild Apricot Listserv up and running
   2. DEI statement (Olivia)
      1. An MLA report category that needs attention is what our Chapter’s Diversity, Equity, and Inclusion statement is, and what efforts we’re making
      2. Olivia to work on this project over the next year
      3. Work group/committee in the future a possibility, but it’s too soon in the process to know
      4. MLA’s DEI statement: Olivia looked for one, but could not find it
      5. Abby noted that we’re not necessarily required to have a statement, but we have to speak to our DEI initiatives twice per year.
      6. Kim recalled a point from Wednesday’s CE video that DEI statements are going out of favor; anti-racism statements are becoming preferred
      7. Denise cautioned against a performative statement. Once a statement is constructed we also need a list of actions.
         1. Olivia to be reaching out to Hridi Das. Kim suggested that she reach out to Jamia Williams as well.
      8. Amy suggested the development of a chapter project with intention and steps
      9. Denise gave an ok to create a working group if needed
      10. Lorraine brought up the idea of a paid internship, to which Denise suggested an award to support unpaid internships
          1. Amy suggested that some financial support could come from Region 7
          2. A coalition of funding sources could be created from fund raising from our own membership, support from institutions

Amanda motioned to adjourn the meeting at 1:14 pm

Seconded by Olivia

Motion approved