



# Upstate New York & Ontario Chapter

MEDICAL LIBRARY ASSOCIATION

Annual Report to UNYOC Membership

October 29, 2020

Elected Positions	Name	Term	Years of service
Executive Chair	Olivia Tsistinas	2020 – 2021	1
Immediate Past Chair	Lorraine Porcello	2020 – 2021	1
<b>Vice Chair (Chair Elect)</b>	<b>VACANT</b>	<b>2020 – 2021</b>	<b>1</b>
Treasurer	Virginia (Ginger) Trow	2019 – 2021	2
Member-at-Large, East	Deborah Crooke	2018 – 2022	3
Member-at-Large, West	Jennifer Raynor	2018 - 2021	3
Member-at-Large, Ontario	Eldiflor Felipe	2020 – 2023	3
Nominee, MLA Nominating	Lorraine Porcello	2020 – 2021	1
Chapter Council Representative	Cristina Pope	2018-2021	3
Alternate Chapter Council Representative	Abigail Smith	2018-2021	3

Appointed Positions	Name	Current Term	Proposed Term	Renewable ?	Years of service (Min/Max)
Archivist	Amy Lyons	n/a	2020-2023	Yes	3/6
Communications Co-Chair	Rachel Becker	2018-2020	2020-2022	Yes	2/4
Communications Co-Chair	Andrea McLellan	2019-2021	2019-2021	Yes	2/4
Continuing Education Chair	Sarah Lawler	2017-2020	2020-2023	No	3
Government Relations	James Evans	2018-2021	2018-2021	No	3
Membership Chair	Beth Mamo	2019-2022	2019-2022	No	3
MLA Credentialing	Elizabeth Irish	2019-2020	2020-2021	Yes	2/4
<b>Parliamentarian</b>	<b>VACANT</b>	2020	2020-2023	Yes	3/6
UNYOC-L Coordinator	Nell Aronoff	n/a	2020-2023	Yes	3/6
Conference Planning Chair	Mary Jo Russell	2017-2020	2020-2022	No	3
Conference Planning Co-Chair	Kim Nolan	2017-2020	2020-2023	No	3
Conference Planning Vice Chair	Darcey Mulligan	n/a	2021-2024	Yes	3

Appointed Positions have the following suggested changes

- **Archivist:** Proposing 3-yr term and term limit
- **MLA Credentialing:** Proposing term change from 1 year to 2 years, renewable once
- **Parliamentarian:** Proposing 3-yr term and term limit
- **UNYOC-L Coordinator:** Proposing 3-yr term and term limit
- **Conference Planning Chairs:** Proposing rotating terms for conference planning co-chairs, similar to Executive Chair structure.

## 2020 UNYOC Executive Chair Report

To: UNYOC/MLA Members

When we gathered for last year's annual meeting in Watkins Glen, New York we were "Immersed in the Experience" – until a random fire alarm went off! We laughed about the timing, coming as it did in the middle of Rebecca Blakiston's presentation about the power of building empathy into our daily routines. While the novelty of such an incident makes it memorable, what has really stayed with me over the past year is the fact that we did not give up and walk away from each other. We stayed together and figured out a way to adapt to shifting circumstances.



Although we could not know it at the time, this theme repeated many times in the months that followed. Consequently, the work accomplished by the Executive Committee this year is different from what we set out to do.

- Online Payment Taskforce
  - Ginger Trow, Beth Mamo, Rachel Becker, and James Evans formed the Online Payment Taskforce and began working on the process of transitioning the Chapter website to accept online payments of membership dues and conference registration fees. The task force determined that PayPal is not a sustainable option for this due to the level of programming involved for each new event.
  - They were just beginning to investigate the functionality of Wild Apricot when all and sundry was disrupted by the COVID-19 global pandemic.
  - Work on this project will resume after the Annual Meeting.
- Archives Working Group
  - The Executive Committee agreed in October to recruit any interested members of the chapter to form a working group whose charge is to revise policies and procedures for preserving the history of UNYOC.
  - Work on this project did not start in 2020. It is now a goal for 2021.
- Annual Conference in Poughkeepsie, New York
  - A survey of UNYOC members from April 15 – 24, 2020 helped the Executive Committee to make the difficult decision not to meet in person for the 2020 Annual Conference.
  - Of the 54 responses, 90% of members indicated that they would attend an online conference.
  - The Conference Planning committee took up this charge and successfully planned and executed the first Virtual UNYOC Annual Conference.
  - The vendor in Poughkeepsie agreed to apply our 2020 payment to our conference event in October 2021.

- New volunteers have come forward to serve on the 2021 Conference Planning Committee.
- Procedure Manual Updates
  - With special thanks to Mary Jo Russell and Olivia Tsistinas for their diligent work, the 7<sup>th</sup> edition of the UNYOC Procedure Manual is ready to submit to UNYOC members for comment.

UNYOC as a chapter continues to be financially stable, thanks in large part to very generous donations from our vendors. Notwithstanding, the costs associated with rolling out an online payment system must be considered carefully, along with the possibility of offsetting those costs by increasing membership dues. This question will be brought to UNYOC members at the 2020 Business meeting on October 29, 2020.

Please review the attached reports detailing the accomplishments of all Executive Committee members of the chapter.

**Motions for Full Membership Vote at Business Meeting:**

- Acceptance of the Business Meeting Minutes from October 2019
- Acceptance of the FY21 budget
- Acceptance of Slate of Nominees for 2020 – 2021

**Goals for 2021:**

1. Review Bylaws to ensure alignment with revisions in UNYOC Procedure Manual, 7<sup>th</sup> Ed. (2020)
2. Complete investigation of the feasibility of Wild Apricot as the Chapter’s online payment platform
3. Recruit volunteers to form an Archives working group that will be charged with updating policies and procedures related to Chapter History
4. Discuss possible membership dues increase with UNYOC members.
5. Plan and hold 2021 Annual Conference in Poughkeepsie, New York.

In closing, I extend sincere thanks to the members of the 2019 – 2020 UNYOC Executive Committee and the Conference Planning Committee for their dedication to UNYOC. As a member of the Executive Committee recently observed about our chapter, “We are small, but we are mighty.”

*Respectfully Submitted by Lorraine Porcello  
Executive Chair, 2019 – 2020*

**UNYOC 2019 – 2020 Elected Officers:**

---

Chapter Chair: Lorraine Porcello	Alternate Chapter Council Representative: Abigail Smith
Vice / Incoming Chair: Olivia Tsistinas	Nominee to the MLA Nominating Committee: Amy Lyons
Immediate Past Chair: Mary Jo Russell	Member At Large, East: Deborah Crooke
Secretary: Stephanie Helsher	Member At Large, West: Jennifer Raynor
Treasurer: Virginia (Ginger) Trow	Member At Large, Ontario: Amanda Ross-White
Chapter Council Representative: Cristina Pope	

	A	B	C	D	E	F	G
1	<b>TREASURER'S REPORT AND PROPOSED BUDGET FOR 2021</b>						
2	Submitted by Virginia Trow						
3		<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>YTD 2020</b>	<b>Proposed 2021</b>	<b>Comments</b>
4	<b>Expenses</b>						
5	MLA Website hosting	\$360.00	\$288.00		\$360.00	\$360.00	
6	Liability insurance	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	
7	Director's and officers liability insurance						
8	Group federal tax exemption form 990			\$120.00			
9	Executive committee expenses – meals, mileage	\$132.84	\$758.47	\$926.88		\$950.00	
10	Chairs gift	\$106.00	\$97.01			\$100.00	
11	Stipend for executive committee member to attend MLA - 4 @ \$500		\$2,000.00	\$2,000.00		\$2,000.00	
12	Stipend for Chapter Council rep to attend MLA	\$300.00		\$500.00		\$500.00	
13	Reimburse for AHIP application fee			\$100.00			
14	Postage	\$14.30	\$30.00	\$11.00		\$20.00	
15	Zoom	\$161.89	\$161.89	\$161.89	\$149.90	\$161.89	
16	Professional Development awards	\$4,213.18	\$3,748.76	\$5,055.00	\$1,575.00	\$5,000.00	
17	Ursula Poland Scholarships	\$500.00					
18	Digitization of chapter archival material						
19	External hard drive						
20	Website contractor--Wordpress website upgrade			\$5,160.00	\$50.00	\$600.00	Wild Apricot Subscription
21	Retainer for website contractor					\$1,000.00	
22	RTI donation MLA		\$1,000.00				
23	Donations - other		\$100.00			\$100.00	
24	Conference 17 expenses	\$19,265.84					
25	Conference 18 expenses	\$5,080.00	\$15,536.58				
26	Conference 19 expenses		\$500.00	\$16,722.00		\$15,000.00	
27	Membership pins			\$600.00			
28	Bank checks	\$30.62	\$0.00	\$0.00			
29	<b>Total expenses:</b>	<b>\$30,714.67</b>	<b>\$24,770.71</b>	<b>\$31,906.77</b>	<b>\$2,684.90</b>	<b>\$26,341.89</b>	
30							
31	<b>Income</b>						
32	Membership	\$967.50	\$840.00	\$1,170.00	\$580.86		
33	Scholarship raffle	\$361.00	\$342.50	\$400.00			
34	Misc. donations		\$10.00				
35	Conference 17 income	\$25,575.49					
36	Conference 18 income		\$22,908.32				
37	Conference 19 income			\$18,164.00			
38	Conference 2020 income (as of 10/20)				\$4,403.00		
39	<b>Total income:</b>	<b>\$26,903.99</b>	<b>\$24,100.82</b>	<b>\$19,734.00</b>	<b>\$4,983.86</b>		
40							
41	Key Bank 10/26/20 account balance: \$29,841.47						
42							
43							
44							
45							
46							
47							
48							
49							
50							

## Revenues and Expenses

For Calendar Year January 1 to December 31, 2018

	<i>Description</i>	<i>Amount</i>
	<b><i>Income Items:</i></b>	
1b	Membership Dues	840.00
1c	Fundraising Events	342.50
1e	Government Grants (contributions)	
1f	Other contributions and donations (for each donation of \$5,000 or more attach a list of the donor's name, address and amount)	10.00
1g	Noncash Contributions	
2a	Annual Meeting Revenues	22,193.32
2b	Continuing education revenues	860.00
2c	Publication revenue from subscriptions and ads	
2d	Sales of products	
3	Investment Income (including dividends, interest and other similar amounts)	
5	Royalties	
11	Miscellaneous Revenue (describe below)	
	<b>Total Income Received During the Year</b>	<b>24,245.82</b>
	<b><i>Expense Items:</i></b>	
2	Awards and scholarships (attach a list of the purpose, amount, name and address of recipients)	3748.76
11a	Management Fees	
11b	Legal fees	
11c	Accounting Fees	
12	Advertising and Promotion	
13	Officer Expenses	758.47
14	Information Technology Fees (Website hosting)	288.00
17	Travel	2000.00
18	Travel or Entertainment for Public Officials	
19	Annual Meeting conference expenses	16,187.25
19	Continuing Education expenses	369.90
	Contributions and donations paid out	1,100.00
23	Insurance	550.00
24	Other expenses (describe below):	
	Postage	30.00
	Gifts	97.01
	Zoom	161.89
	<b>Total Expenses paid for the year:</b>	<b>25,291.28</b>
	<b>Net Income/Loss (Revenue less Expenses):</b>	<b>1045.46</b>

## Revenues and Expenses

For Calendar Year January 1 to December 31, 2019\_\_

	<i>Description</i>	<i>Amount</i>
	<b><i>Income Items:</i></b>	
1b	Membership Dues	1,170.25
1c	Fundraising Events	400.00
1e	Government Grants (contributions)	
1f	Other contributions and donations (for each donation of \$5,000 or more attach a list of the donor's name, address and amount)	
1g	Noncash Contributions	
2a	Annual Meeting Revenues	18,164.43
2b	Continuing education revenues	1,122.35
2c	Publication revenue from subscriptions and ads	
2d	Sales of products	
3	Investment Income (including dividends, interest and other similar amounts)	
5	Royalties	
11	Miscellaneous Revenue (describe below)	
	<b>Total Income Received During the Year</b>	<b>20,857.03</b>
	<b><i>Expense Items:</i></b>	
2	Awards and scholarships (attach a list of the purpose, amount, name and address of recipients)	5,055.55
11a	Management Fees	
11b	Legal fees	
11c	Accounting Fees	
12	Advertising and Promotion	
13	Officer Expenses	926.88
14	Information Technology Fees-website upgrade and website maintenance	5,160.00
17	Travel	1915..00
18	Travel or Entertainment for Public Officials	
19	Annual Meeting conference expenses	16,722.06
19	Continuing Education expenses	877.88
	Contributions and donations paid out	
23	Insurance	430.00
24	Other expenses (describe below):	
	Zoom Subscription	161.89
	Miscellaneous expenses-postage, supplies, gifts	
		475.00
	<b>Total Expenses paid for the year:</b>	<b>31,724.26</b>
	<b>Net Income/Loss (Revenue less Expenses):</b>	<b>(10,867.23)</b>

## UNYOC 2019-2020 Report from the Immediate Past Chair

### Activities and Accomplishments:

- A complete overhaul of the Procedure Manual has been completed and is ready to be approved by the Board and by the membership; every effort has been made to bring it up current practice, and the entire document has been re-formatted for better flow and easier editing.
- Focused effort has been made to clarify the terms of service for each of the elected and appointed positions, with a proposal for approval by the membership.
  - To clarify, all terms begin immediately following the vote at the business meeting in October and continue through the life of the term until the next business meeting vote.
- For Chapter business, meetings and conversations have successfully continued via Zoom; we adopted the statement of conduct as approved by MLA.
- Both the treasurer and the secretary now have portable drives for storing budgets and meeting documents.
- The Executive Board will be sponsoring a work group to set a plan for the archives and records management of the Chapter's business going forward, in consultation with Amy Lyons who has served as our archivist for many years and maintains the physical archives at Buffalo.
- We are actively recruiting volunteers for a reconstituted Conference Planning Committee that will start in November of 2020; conference planning co-chairs are also needed that will serve overlapping 3-year terms, as follows
  - Co-chair #1 – 2020-2023
  - Co-chair #2 – 2020-2023
  - Incoming Co-chair #1 – 2021-2024
  - Incoming Co-chair #2 – 2022 – 2025
- Plans for the 2020 Annual Meeting at the Poughkeepsie Grand Hotel in Poughkeepsie, NY have been moved to October 27-29, 2021. Very preliminary plan is to do a hybrid of an in-person and live-stream conference if possible.

Respectfully Submitted,

*Mary Jo Russell, MLS, AHIP*



## **UNYOC Members-at-Large Report October 2020**

Submitted by current members-at-large:

Deborah Crooke, New York Medical College, Valhalla, NY

Jennifer Raynor, University of Rochester, Rochester, NY

Amanda Ross-White, Queens University, Kingston, ON

The UNYOC Members-at-large are responsible for reviewing UNYOC professional development award applications as well as those for the Ursula H. Poland scholarship. UNYOC typically awards a maximum of six professional development awards of up to \$1,000 each in a given year. This year we departed from usual practice due to the transition of most professional development opportunities to an online format in response to the COVID-19 pandemic. Instead, smaller awards were offered to enable an expansion of the overall number of awards granted.

2020 UNYOC Professional Development Award Recipients:

Elizabeth Mamo

Elizabeth Stellrecht

Nell Aronoff

Karin Dearness

Jeanette Aprile

Angela Thor

Elizabeth Yates

Despite recruitment efforts at regional Library Schools, there were no applicants for the Ursula H. Poland Scholarship this year.

## **Conference Chairs' Report**

### 2019 Update (October 23-25, Watkins Glen)

The 2019 conference was very successful. In addition to generating a small profit, feedback on the invited speakers and member contributions was positive. UNYOC's healthy bank accounts allowed planners to invite more expensive keynote speakers and CE instructors. Based on the previous year's feedback, the number of invited speakers was reduced from three to two, allowing for more member contributions and time with vendors.

UNYOC membership, vendors, and conference planners provided ideas for improving future events:

- Better communicate room block information, especially when space becomes limited
- Ensure the venue has detailed information regarding attendee food restrictions
- Improve online payment options
- Better coordinate registrant information between conference planners, especially those responsible for generating conference packages and building menus
- Reinstate vendor lightning talks

### 2020 Update (October 28-29, Online)

Although the conference had been planned to occur at the Poughkeepsie Grand Hotel, the pandemic forced us to cancel the in-person meeting and replace it with an online event. The original venue has agreed to extend our contract to 2021. Although a call for member content went out, the response was limited. Therefore, planners canceled the member contribution portion of the event.

An online CE will take place on October 28<sup>th</sup>, followed by a full-day event with an invited speaker, vendor talks, MLA and NNLM updates, and the UNYOC Annual General meeting on the 29<sup>th</sup>.

Because of the format change, the planning committee also changed the vendor sponsorship model from a tiered to a pay-what-you-can model. Vendors wishing to pay more than \$500 were offered enhanced opportunities, including speaking time with attendees during the event and logo placement in the conference program. The modified sponsorship model was well received, and nine vendors registered for the event.

McGraw Hill agreed to provide technical support for the event. They were granted enhanced vendor status in return.

Although some initial planning and communication challenges occurred, registration levels for both the CE and full-day events are high. As of October 15<sup>th</sup>, CE registration was 36, and conference registration was 62.

The UNYOC Board agreed to waive all CE and Conference fees.

### 2021 Update

The 2021 event will take place October 27-29 at the Poughkeepsie Grand Hotel.

Respectfully submitted,  
Denise Smith  
Jennifer McKinnell  
October 15<sup>th</sup>, 2020

## UNYOC/MLA Annual Continuing Education Report

October 2020

Respectfully submitted by: **Grace Di Virgilio, former Chair, Continuing Education**

### **Regional in-person MLA CE courses since October 2019:**

October 23, 2019, Watkins Glen Harbor Hotel, Watkins Glen, NY

#### **Implicit Bias Training for Information Professionals.**

Shannon D. Jones, MLS, M Ed, AHIP, Director, Libraries, and Professor, Medical University of South Carolina–Charleston; Kelsa Bartley, Manager, Library Services, Reference & Education Department, Louis Calder Memorial Library, University of Miami, Miller School of Medicine, Miami, FL; Dr. Kimberly L. Reynolds, Assistant Professor, Clinical Pediatrics, University of Miami Miller School of Medicine, Miami, FL

4 MLA CEUs

This interactive and experiential course is designed to help you develop an understanding of implicit bias, its impact in libraries and health care, and how it stands in the way of workplace diversity and inclusion. You will leave the course with a deeper understanding of bias, implicit bias, stereotype threat, and micro-aggression, a greater awareness of your biases, and practical strategies to overcome biases and incorporate cultural competence into your library services.

### **Update**

The Empire State Library Network (ESLN – formerly NYS 3Rs Association) Hospital Library Services Program Coordinators have started a costshare program of sorts for the MLA webinars. To save money and to make the MLA webinars more affordable and available to other council members, some 3Rs councils such as Long Island Library Resource Council (LILRC) and the Western New York Library Resources Council (WNYLRC) have purchased group licenses for specific MLA webinars and then made seats available to other Councils for \$20 per seat. The seat cost is paid to the sponsoring council by the other councils who wish to participate. Each hosting council is responsible for advertising and distributing sponsored MLA webinar offerings to other Councils and to their members. This new program has been working well. For further information, email Grace DiVirgilio at [gdivirgilio@wnylrc.org](mailto:gdivirgilio@wnylrc.org).

10/22/2020 gdv

# Government Relations Report

## UNYOC Communications Committee – Co-Chair Report for 2020

Submitted by Rachel Becker and Andrea McLellan

This year our focus has been on preparing for UNYOC 2020, first the physical conference and then revising content for the virtual conference. Devin, Beth Mamo (previous Treasurer), Ginger (current Treasurer), James Evans (Government Relations Committee chair) and Rachel were part of a committee at the beginning of the year to select a new payment platform. Wild Apricot was ultimately chosen in lieu of PayPal. There were issues with the communication between the website, Wild Apricot and Affinipay, (the software that processes the credit card information), but those issues were resolved. Going forward we hope to streamline this process so we don't run into issues in subsequent years.

Since UNYOC 2019 we have added 3 blog posts from winners of the Professional Development Award. Past Presentation documents for UNYOC 2018 and 2019 were added to the website, as well as the 2019 Annual Report to the Membership. We are using Monster Analytics to track our website statistics, and over the past 30 days we've had 500+ visitors and 1,200+ page views with about a 70/30 split between USA and Canadian visitors. Our Facebook page, managed by Ginger, currently has 116 followers and 109 likes.

### **New York State/Ontario budgets:**

- Both New York State and Ontario have passed budgets that are expected to be in flux as both recover financially from the COVID-19 pandemic. To read details pertaining to either, consult with:
- Summary of NYS budget pertaining to libraries from NYLA:  
<https://www.nyla.org/nyla-2020-2021-budget-statement/>
- Current 2021 estimates for Canada's budget:  
<https://www.canada.ca/en/treasury-board-secretariat/services/planned-government-spending/government-expenditure-plan-main-estimates/2020-21-estimates.html>
- The U.S.-Canadian border will remain closed until further notice.

### **2021 Objectives:**

- Attend Library Advocacy Day in Albany. (pending pandemic)
- Continue to reach out to MLA, NYLA, and Canadian members on national/regional updates
- Continue to work hard to keep the membership informed of current actions and to mobilize members to contact their representatives in support of library funding.

Submitted by James Evans

## UNYOC MEMBERSHIP REPORT OCTOBER 2020

Members	2018	2019	Paid YTD through October 2020
Regular (US)	55	70	38
Regular (Canada)	8	11	5
Student (US)	2	0	0
Student (Canada)	2	0	0
International	0	0	0
Emeritus (US)	3	3	3
Emeritus (Canada)	1	1	1
Fellows (US)	7	6	6
Fellows (Canada)	1	1	1
Total	79	92	55

### Summary

I sent calls for renewals to the UNYOC listserv in January and June. There were two new members.

The option to pay for membership online was suspended due to complications with Canadian currency payments. A steering committee convened prior to the pandemic to investigate a new product that could effectively handle online payments, membership and conference registration. This project is ongoing and I recommend moving forward.

Please contact me if you would like to confirm your membership and payment.

Respectfully submitted,

Elizabeth Mamo, Membership Chair

## UNYOC Communications Committee – Co-Chair Report for 2020

Submitted by Rachel Becker and Andrea McLellan

This year our focus has been on preparing for UNYOC 2020, first the physical conference and then revising content for the virtual conference. Devin, Beth Mamo (previous Treasurer), Ginger (current Treasurer), James Evans (Government Relations Committee chair) and Rachel were part of a committee at the beginning of the year to select a new payment platform. Wild Apricot was ultimately chosen in lieu of PayPal. There were issues with the communication between the website, Wild Apricot and Affinipay, (the software that processes the credit card information), but those issues were resolved. Going forward we hope to streamline this process so we don't run into issues in subsequent years.

Since UNYOC 2019 we have added 3 blog posts from winners of the Professional Development Award. Past Presentation documents for UNYOC 2018 and 2019 were added to the website, as well as the 2019 Annual Report to the Membership. We are using Monster Analytics to track our website statistics, and over the past 30 days we've had 500+ visitors and 1,200+ page views with about a 70/30 split between USA and Canadian visitors. Our Facebook page, managed by Ginger, currently has 116 followers and 109 likes.

# UNYOC-L

## Year End Report 2020

### **Number of subscribers by year (past 5 years):**

2016 – 185  
2017 – 189  
2018 – 177  
2019 – 141  
2020 – 133

**Note:** On July 10, 2019 I sent an email to the list to notify people that anyone that had not been a member in the last 5 years would be removed. They were encouraged to re-join. 47 email addresses were removed at that time.

### **Messages sent over UNYOC-L by year:**

1993 – 7  
1994 – 23  
1995 – 77  
1996 – 83  
1997 – 112  
1998 – 106  
1999 – 135  
2000 – 125  
2001 – 124  
2002 – 190  
2003 – 219  
2004 – 236  
2005 – 206  
2006 – 163  
2007 – 126  
2008 – 163  
2009 – 123  
2010 – 94  
2011 – 147  
2012 – 141  
2013 – 155  
2014 – 191  
2015 – 159  
2016 – 136  
2017 – 129  
2018 – 114  
2019 – 145  
January - September 2020 – 99

2020 monthly totals:

January 2020 – 15  
February 2020 – 12  
March 2020 – 11  
April 2020 – 5  
May 2020 – 9  
June 2020 – 11  
July 2020 – 13  
August 2020 – 5  
September 2020 – 18

Respectfully submitted,  
Nell Aronoff  
UNYOC-L Coordinator  
email: naronoff@buffalo.edu

October 7, 2020

Report from Chapter Council Representative & Alternate:

There's nothing new to report from the 2020 Summer meeting, except for the almost confirmation that the MLA 2021 will be virtual.

The 2020 minutes still have not been distributed or posted. However the meeting was brief and mostly focused on how that various chapters were handling COVID (meeting cancellations, etc.).

Cristina and Abby will share the 2020 meeting minutes when they become available.  
The remainder of this report is the 2019 Chapter Council Meeting Minutes.

*Respectfully submitted by Lorraine Porcello, on behalf of Cristina Pope and Abigail Smith..*





**Chapter Council Meeting Minutes  
Medical Library Association**

**Submitted by:  
Melissa Ratajeski, AHIP  
Chapter Council Chair**

Saturday, May 4, 2019  
Hyatt Regency Chicago

Note: Chapter Council and Section Council held a joint meeting directly before. The agenda for this meeting was a MLA Leadership Panel that consisted of: Beverly Murphy (current president at time), Julia Esparza (incoming president at time), and Kevin Baliozian.

The 2019 meeting of the Chapter Council convened at 10:19 am, Melissa Ratajeski (MR), Chapter Council Chair presiding.

**Members Present**

Melissa Ratajeski, Chair  
Donna Berryman, Chair Elect

Jill Barr-Walker	P J Grier
Skye Bickett	Elizabeth G. Hinton
Daniel Burgard	Latrina Keith
Jeanne Burke	Judy M. Kraemer
Jeffrey Coghill	Bethany Myers
Antonio DeRosa	Christina Pope (for her report)
David Duggar	Abigail Smith
Electra Enslow	Jaclyn Werner

**Incoming Members Present**

Alexandria Brackett  
Michelle Demetres  
Kerry Dhakal  
Holly Grossetta Nardini

**Guests Present**

Mina Ghajar  
Merle Rosenzweig

All present introduced themselves with their Chapter affiliation.

### Agenda

- MR presented the agenda for adoption.
- Motion to adopt agenda with no changes – Antonio DeRosa, seconded Judy M. Kraemer.
- Motion approved.

### Minutes

- Prior to the meeting, via e-mail MR distributed the link to the minutes from the 2018 Chapter Council meeting in Atlanta.
- Motion to approve the minutes with no changes – Skye Bickett, seconded Jeanne Burke.
- Minutes approved.

### Chapter Council Directory

- MR noted the need to update the roster for MLA headquarters so that list-servs can be updated. Link was sent out prior to this meeting and a reminder will be sent later in May.

### Chapter Council Chair's report – Melissa Ratajeski

- Chapter reports will be available online with all the other annual reports:  
<https://www.mlanet.org/p/do/sd/sid=6818>
- Board motion – Policies on the creation, dissolution, and mergers of chapters was presented to the MLA board and was approved unanimously. Motion is available at:  
<https://www.mlanet.org/p/do/sd/sid=1688>
  - Note the section on merging since that's the part that had some changes.
- Education Steering Committee
  - has approved two Information Services and two Leadership Boot Camp courses. They have begun production of the first of the Information Services courses and will start work on both Leadership courses in mid-May.
  - Continuing Nursing Education (CNE) credits have been approved in IL.
- Diversity and Inclusion task force
  - Performed Environmental Scan of association documents, vision, mission, code of ethics and recommended changes as related to D&I. Board asked for some rewording but agrees with the spirit.
  - Have a new microsite page on MLANET: <https://www.mlanet.org/p/cm/ld/fid=1539>
  - Please review Conference Code of Conduct: <https://www.mlanet.org/p/cm/ld/fid=1498> and consider for your chapters
- MLA Connect:
  - Now combines MLA News and MLA Focus
  - Upcoming changes to editorial organization and reader experience integrating with communities.
  - Discussion: No longer Chapter editor for MLA Connect, is this working ok?
    - **ACTION ITEM (Donna):** Need some clarification as to what content MLA Connect might want from Chapters and how the submission process should work.
- Communities Transition Team

- There's an Open Forum on Monday from 10:30 – 11:55 and one of the topics to be discussed is the Communities Transitions
- 2023 is 125 anniversary of MLA, More info to come.

### **One Minute Chapter Reports and Discussion**

Notes only provided here for those that did not submit a full report in writing. Full reports below in “submitted report” section.

- Hawaii-Pacific Chapter (no member in attendance to report)
- Medical Library Group of Southern California and Arizona
- Mid-Atlantic Chapter (MAC)
  - Project of the year winners in 2018!
  - Moving from PayPal to Wild Apricot
  - Working on diversity & inclusion
  - MAC buddy program
  - Supported the Research Training Institute
- Midcontinental Chapter (MCMLA)
- Midwest Chapter
- New York-New Jersey Chapter (NY-NJ)
- North Atlantic Health Sciences Libraries, Inc. (NAHSL)
- Northern California and Nevada Medical Library Group
- Pacific Northwest Chapter of MLA (PNC)
  - Paraprofessional of the Year Award – paraprofessionals are members of the chapter
  - 2019 annual meeting will be in Boise
  - Document harmonization project
- Philadelphia Regional Chapter
  - Ongoing: merger with New York New Jersey chapter
- South Central Chapter (SCC)
- Southern Chapter
- Upstate New York and Ontario Chapter (UNYOC)

### **Committee Reports**

- **Elections Report** – David Duggar (full report as submitted below)  
All chapters provided a name for the Nominating Committee.
- **Majors/MLA Chapter Project Jury** – Latrina Keith (full report as submitted below)
  - There were 3 submissions this year; Winner = NAHSL Narratives.
  - Question arose about if the name of this award needs changed as Baker-Taylor appears to be the owner of Majors Medical Books and are discontinuing Majors Medical Books.

**ACTION ITEM (Jeanne M. Burke as incoming chair of committee):** with committee, determine if name should be changed and make a motion if needed.

## Liaison Reports

- **MLA Education Annual Programming Committee Liaison** – Melissa Ratajeski for Janna Lawrence (full report as submitted below)
  - This committee is being sunsetted – it is moving to the Education Curriculum Committee
  - 18 courses scheduled this year at MLA
  - 5 courses were cancelled due to low registration
- **MLA Education Steering Committee Liaison** - Latrina Keith
  - Not much to add to what was in Chapter Chair's Report
  - There's now a rubric for the course proposal forms.
- **MLA Recruitment & Retention Liaison**- Skye Bickett (full report as submitted below)
  - Videos to showcase professions; men needed to volunteer for these – chapters will be able to use
  - Job placement center
- **MLA Core Membership Liaison** – Melissa for Janene Batten (full report as submitted below)
  - Note that the new member breakfast is on Sunday at 7:00 am. Thank you to all those that sent pictures to be included in this presentation.
- **MLA Credentialing Liaison** – Jeffrey Coghill
  - 1,072 AHIP members of which 254 (24%) are not MLA members
  - MCMLA did an AHIP webinar
  - Marketing efforts were discussed (blogs, Twitter, ads in non-MLA publications)
  - Promotions – things people can send to chapter members; letters to new members
  - EPIC regards AHIP as a clinical credential and it can be added behind your name
- **2019 NPC Liaison** - Daniel Burgard
  - Discussion on if Chapters hosting dine arounds worked: People seem to prefer these to be unstructured and flexible
- **2020 NPC Liaison** - Cristina Pope
  - "Vision 2020"
  - August = submit paper and immersion session proposals; will close in October
  - January = submit poster and lightning talk proposals
  - Everyone who registers will get a light rail pass – registrants won't have it in time to use it to get from airport to conference, but can use it for the return trip
  - Plenary planned on diversity & social justice; plenary planned on open science & data
  - There was some discussion about reviewing of submissions and reporting the results of that review: Some concern that some reviews were harsh
  - Also, there was some discussion that the "research" format for the abstracts doesn't work well for some types of submissions.

- Also discussion if there can be CE for Immersion Sessions. **ACTION ITEM (Christina):**  
Provide this feedback to NPC
- **Chapter/Section Poster Session – Melissa Ratajeski**
  - E-Posters are now on mlanet.org on the Chapter page – now the posters can be shared:  
<https://www.mlanet.org/p/cm/ld/fid=32>
  - **ACTION ITEM (Melissa)** find out how to get others added to the page and share process.

## New Business

- MLA procedure manual discussion - Melissa Ratajeski  
MR reports that the procedure manual needs a lot of work and it is time to review it. She will work on this and may be contacting current/past members for input.
- Call for volunteers - Donna Berryman
  - Not sure yet if we need a 2021 NPC Liaison, **ACTION ITEM (Donna)** will need to follow up with Neville Prendergast
  - Secretary
  - Membership Liaison
  - Elections Committee chair and members
- Standing Committee bylaws changes--Pursue? - Melissa Ratajeski and Donna Berryman
  - People seemed to agree that the Chapter Officers should be required to be MLA members
  - But, it was felt that the standing committees of each Chapter are local and chapter-focused and those people should not be required to be MLA members
  - It was noted that the MLA dues could be seen as a barrier for some, making this an inclusion issue.
  - **ACTION ITEM (Donna):** Continue to discuss and make decision if a motion should be put forth to board.
- MLA offering services to MLA - Melissa Ratajeski and Donna Berryman
  - Midcontinental is piloting
  - Discussion: Now that MLA is managed by MCI, are there services that we might like to see provided centrally? This could be web services, meeting registration, dues. Perhaps archive services, both print and online for things like conference proceedings.
  - **ACTION ITEM (Donna):** It was decided that this might be something to explore via email.

## Recognition of Outgoing Members - Melissa Ratajeski

Walter R. Benavitz, III	Hawaii-Pacific Council Representative
Luree H. Ohigashi Oasay	Hawaii-Pacific Council Alternate
Janna C. Lawrence	Midwest Council Representative
Nancy J. Allee	Midwest Council Alternate
Antonio P. DeRosa	NY/NJ Council Representative
Janene Batten	NAHSL Council Rep

Dina J. McKelvy  
Melissa Ratajeski

NAHSL Council Alt  
Chair

### **Adjourn – Melissa Ratajeski**

- Motion to Adjourn – Jeffrey Coghill, seconded Jeanne Burke.
- Motion approved.
- Adjourned at 1:14 pm.

---

### **Submitted Reports**

#### **Chapter Reports**

##### **Hawaii-Pacific Chapter**

###### Executive Summary

1. Several of our members participated in the 2018 Hawaii Library Association Annual Meeting.
2. Posters submitted and a session held on Consumer Health. Thanks to RML for the funding and expertise.
3. Provided continuing education/professional development opportunities at a free or reduced rate to members. Thanks to RML for funding 4 webcasts.
4. Kept the chapter website updated. Thanks to our tireless Web Editor.
5. Annual Meeting on March 22, 2018. Attended by RML and MLA Past-President Barbara Epstein. Great CE event on Precision Medicine.
6. Chapter is planning some kind of event locally for our 50th Anniversary.

###### Group Strategic Plan

Goal: Provide continuing education and professional development opportunities for members  
Status: provided 3 MLA webcasts at 1.5 CE each and up to 4 CEs at Annual Meeting

Goal: Cultivate relationships with other similar organizations to foster networking  
Status: 6 members participated in the Hawaii Library Association Annual Meeting. 4 members presented posters at the poster session and 3 members presented a NIH/NLM Consumer Health resources session.

###### Facts and Data

- HPC-MLA members participated by submitting posters and a session on NIH/NLM Consumer Health Resources.
- Annual Holiday Luncheon on December 17, 2018 at Mariposa.
- Annual Meeting, March 22, 2019 at John A Burns School of Medicine, Health Sciences Library
- CE Events
  1. MLA Webcast: Aligning the Three Pillars of Effective Instruction: Outcomes, Teaching, and Assessment for Health Sciences Librarians x Date/Time: July 12,

2018 / 8:00am - 9:10am x Place: UH JABSOM Health Sciences Library, Quiet Reading Room MLA CE Credit: 1.5 MLA CE contact hours x Participants: 15 registered (6 attendees)

2. MLA Webcast: Who Doesn't Love a Good Story? Using Stories in Academic and Community-Based Health Education x Date/Time: November 7, 2018 / 9:00am - 10:30am x Place: UH JABSOM Health Sciences Library, Quiet Reading Room MLA CE Credit: 1.5 MLA CE contact hours x Participants: 12 registered participants (7 attendees)
3. MLA Webcast: Helping Science Succeed: The Librarian's Role in Addressing the Reproducibility Crisis MLA Group Annual Reports – 2018/2019 Page 19 x Date/Time: February 13, 2019 / 9:00am - 10:30am x Place: UH JABSOM Health Science Library, Work Room MLA CE Credit: 1.5 MLA CE contact hours x Participants: 11 registered (7 attendees)
4. RML Workshop: Precision Medicine x Date/Time: March 22, 2019 10:00-1130 & 1:00-3:30 x Place: UH JABSOM Health Sciences Library, Quiet Reading Room MLA CE Credit: 4 MLA CE contact hours x Participants: 15 registered participants (15 attendees in the morning/13 attendees in the afternoon)

### **Medical Library Group of Southern California and Arizona (MLGSCA)**

#### Executive Summary:

During the 2018-2019 term, MLGSCA focused on methods to increase member engagement, streamline operations, and advocate for changes to health policy. We undertook a project to revise our website and refine our social media strategy in order to keep members better informed. To streamline operations, we consolidated committees with overlapping functions and performed a long-overdue revision of our Advisory Council Manual. MLGSCA also sent a position letter to the California Department of Public Health advocating for stronger language supporting medical libraries in the General Acute Care Hospitals Administration Regulations.

#### Strategic Plan:

- Member engagement: ongoing discussions of ways to engage new members, improve recruitment, increase use of our mentor program, and find more ways to meet face-to-face
- Operations: consolidated committees to streamline operations and revised Advisory Council Manual to better reflect current practice
- Health policy advocacy: sent a position letter to the California Department of Public Health regarding proposed amendments to the section concerning medical libraries in the General Acute Care Hospitals (GACH) Administration Regulations
- Website and social media: working on redesigning the website (likely migrating it to WordPress), better integrating the blog, and refining our social media strategy
- Digital archives: working on digitizing the historical documents for MLGSCA, since it does not make sense to try to preserve paper documents now that we no longer have an archivist
- Merger: ongoing discussion of potential merger and revision of survey to go out to membership

### **Mid-Atlantic Chapter (MAC)**

None submitted; notes above.

## **Midcontinental Chapter (MCMLA)**

- MCMLA had a successful second virtual meeting in Oct. 18 so we have decided to schedule virtual meetings every other year
- The Chapter's new Endowment Fund met its initial donation goal, taking an important step to insuring a more stable financial future for MCMLA!
- Chapter Chair, Heather Brown, decided as her term goals to:
  - Review all our committee responsibilities and functions. She is also looking at how MLA Strategic Plans can be more widely incorporated into the goals and work of our committees
  - Appointed an Assessment Engagement Task Force to gather information on how well the Chapter is serving our members. The report will be used for future planning and to developing strategies to increase member involvement
- Jackie Hittner, our Chapter Treasurer has started a column in our Chapter newsletter,
  - "MCMLA Express", to keep our members apprised of Chapter finances
- The Chapter is pleased that our new "Emeritus" membership category has already begun to grow, encouraging retired members to stay involved
- MCMLA would still like MLA to give further consideration to changing the bi-laws so chapter committee members don't have to be MLA members except for standing committee chairs and elected officers.

## **Midwest Chapter**

- As of April 22, 2019, the Midwest Chapter has 248 regular members, 13 retired members, and 14 student members, for a total of 275, down from 291 at this time last year. Regular member dues are set at \$30 per calendar year, with dues waived for retired and student members.
- The Midwest Chapter's annual meeting for 2018 was held in Cleveland at the Westin Cleveland Downtown; the theme was "Shake, Rattle, and Roll." The 2019 meeting will be held October 4-7 in Milwaukee, with the theme of "Discover, Connect, Collaborate."
- Current officers are Merle Rosenzweig, President, Karen Hanus, Immediate Past-President, Emily Ginier, President Elect, Kathryn Mlsna, Treasurer, Laura Menard, Membership Secretary, and Edith Starbuck, Recording Secretary. Margaret Hoogland



and Kerry Dhakal will be Chapter Council Representation and Alternate at the end of this year's MLA.

- Midwest Chapter is still working on getting chapter finances in order after the Acteva incident several years ago. Fundraising efforts continue, with silent auctions held at the last two annual meetings. A fundraiser was also held to determine the species of owl we wish to use as our chapter critter; the Northern Saw Whet Owl was chosen.

## **New York-New Jersey Chapter (NY-NJ)**

### Executive summary

- As of 4/1/2019, we have 151 members in good standing, and 6 new members have joined in 2019
- The NY-NJ Chapter of MLA has worked hard to secure a location to house the chapter archives. The previous home of the archives was undergoing a renovation, and we needed to relocate. A lot of work went into finding a home in the NY area, and we accomplished this goal in December of 2018. They are housed with Clancy Cullen at their storage facility in Elmsford, NY. They are accessible to all members with 24 hours notice. Clancy Cullen is a moving and storage company that specialized in libraries.
- The NY-NJ and the Philadelphia merger is moving forward. The NY-NJ Philadelphia steering committee was formed in June of 2018. It consists of a combined seven members from the respective chapters. The chapter chairs (immediate past, present, and elect) from both chapters worked together to create an online workspace with documentation to guide the steering committee. The initial goal of the steering committee is to develop the committee charge. This task was given to the committee in December 2018. The steering committee will report back to their respective boards.
- Planning for the 2019 Annual Meeting has begun in earnest in March of 2019. A program Committee Chair and Co-Chair were selected, and the programming committee is in place. A location, date, and agenda are being finalized. The annual Meeting will be held in Fall 2010.

### Group strategic plan

The Chapter's latest goals include the following:

- Update chapter manual to include more detailed processes and timelines - COMPLETE
- Increase membership - ONGOING
- To actively move forward with merger of the New York-New Jersey and Philadelphia Chapters – ONGOING

- The CE Committee is working diligently to offer MLA-approved CE courses which include Journal Club activities - ONGOING

## **North Atlantic Health Sciences Libraries, Inc. (NAHSL)**

### Leadership Roster

Jeannine Gluck– Chair  
 Ellen Brassil – Past Chair  
 Beth Dyer – Chair-Elect  
 Rachel Lerner – Treasurer  
 Lori Bradshaw – Secretary  
 Janene Batten – Chapter Council Representative  
 Dina McKelvy – Chapter Council Alternate  
 Alexandria Brackett – *Incoming (2019-2022)* Chapter Council Representative  
 Holly Grossetta Nardini – *Incoming (2019-2022)* Chapter Council Alternate

### Summary

#### Conference Schedule Change

- One-day and three-day conference formats in action – intent that format will minimize cost and time away from workplace in order to increase attendance.
- NAHSL 2018 -- 3-day Conference October 28 – 30<sup>th</sup> in Manchester, New Hampshire with the theme of “Remaining Strong in an Ever-Changing Landscape.” first, and very successful,
- NAHSL 2019 – second one-day annual conference: “Full steam Ahead”

After 2019 one-day conference, we will vote on whether to continue to alternate the single and three-day formats.

### SIG Pilot

The association’s Maine members voted to dissolve HSLIC (Maine’s Health Sciences Libraries & Information Consortium) and form a SIG within NAHSL. The NAHSL Board voted to approve the formation of SIGs within the association.

### Membership Shifts

NAHSL recognizes an emerging interest in membership from non-traditional groups such as agencies, public libraries and institutions of higher education that might not be affiliated with either a hospital or a medical school per se but that offer health related services or curriculum in nursing and allied health fields, and thus have the potential to offset the drop in membership due to hospital mergers and library closings. State representatives are newly charged with reaching out to prospective new members.

### NAHSL Strategic Plan.

The new three-year strategic plan has been accepted. Each year the Chair-elect will lead the revision of the document, deleting objectives that have been met, and adding new goals and objectives. See [http://nahsl.libguides.com/ld.php?content\\_id=41011678](http://nahsl.libguides.com/ld.php?content_id=41011678)

#### Broad Priority Areas:

1. Promote health sciences libraries and librarianship through a commitment to collaboration, outreach and professional development
2. Sustain membership

### 3. Improve NAHSL's internal structure to better serve its constituency

#### Award:

2018 NAHSL Achievement Award was presented to Janene Batten in recognition of her many years of outstanding service to the chapter in a variety of leadership roles.

#### Of note

- Salary survey NAHSL is conducting a salary survey -- in cooperation with MAHSLIN (MA) and CAHSL (CT).
- NAHSL Conference Proceedings. UMASS created repository for NAHSL conference proceedings. Benefits: for presentation elaboration; increased visibility; stimulating research and scholarship especially at phases of research with minimal data. Formatting allows for branding and customization, peer review and embedded videos.
- NAHSL Narratives. NAHSL is the recipient of the 2019 Majors/MLA Chapter Project of the Year Award for NAHSL Narratives. Launched in 2016, the series of videotaped oral histories and ongoing member conversations present personal testimony and achievements that reflect a broad unity of commitment and conviction that's sure to inspire and ensure our viability in a complex health environment. NAHSL plans to continue the NAHSL Narratives into the future.
- Bylaws and Handbook. New procedural details not requiring a vote of the Board or membership were identified, formalized and added to the NAHSL Executive Board Handbook, to be expanded into a Policy & Procedure Manual as a resource for membership-at-large.
- Archives Move. The NAHSL Archives that have been physically kept at Harvard are now housed at UMass Medical Center. Money saved, and easier access to the records.

### **Northern California and Nevada Medical Library Group (NCNMLG)**

#### Executive summary

NCNMLG is continuing to prioritize diversity & inclusion efforts by hosting an ALA Spectrum Scholar visit, providing continuing education opportunities to our members around these topics, and planning our next Joint meeting around critical librarianship & social justice themes.

- Member statistics
  - 65 active paid members
- Priorities of diversity & inclusion + education for members
  - Hosted the NCNMLG-funded ALA Spectrum Scholarship recipient for a 3-day visit to multiple regional medical libraries (UC San Francisco, Stanford, and University of San Francisco).
  - CE at membership meetings: Feminist Pedagogy in Health Sciences Librarianship, Mitigating Bias in Searching, Member presentations from MLA
- Joint Meeting 2019 planning
  - June 12-14 in San Francisco. <https://ncnmlg.mlanet.org/joint2019/>
  - Theme is "Critical health sciences librarianship: examining our role in social justice".

- Speakers: Nicole Cooke (University of Illinois at Urbana-Champaign), Odette Harris (Stanford), Beverly Murphy (MLA president) & Amanda Wilson (NNLM)
- Efforts to make meeting inclusive by offering reduced registration rates, free registration for students, on-campus housing options, free CE courses, 10 scholarships, free NCNMLG membership to non-members, code of conduct, accessibility efforts
- Content includes sessions on transgender allyship in library instruction, emotional labor, implications of the “para” in paraprofessional, hosting a diversity center in the medical library, social justice & institutional repositories in medical libraries, and more!

#### **Pacific Northwest Chapter of MLA (PNC)**

None submitted; notes above.

#### **Philadelphia Regional Chapter**

None submitted; notes above.

#### **South Central Chapter (SCC)**

- As of March 14, 2019 the South Central Chapter has 216 members.
- The 2019 SCC Annual Meeting will be held October 11-16 in Oklahoma City, Oklahoma at the Sheraton Downtown, with Joy Summers-Ables and Emily McEwen co-chairing Local Arrangements and Shari Clifton chairing the Program Committee. The meeting theme is *New Routes on an Information Journey*. SCC will once again be working with the SCAMeL group to hold its popular and award-winning Writers' Workshop in conjunction with the conference.
- SCC's 2018 annual conference in San Antonio netted the chapter \$27,000 of revenue in excess of expenditures. This amount has been verified by an outside accountant and is mostly attributed to very successful cost containment and efficiency efforts. The meeting program and hospitality was outstanding, so the local arrangements and program people did an outstanding job balancing costs meeting effectiveness.
- SCC's goals for the current year are:
  - Migration to RegFox for future meeting/conference registration services
  - To begin planning for the hosting of a joint meeting with Southern Chapter in New Orleans in 2021
  - Implementation of SCC best practices for social media
  - Promotion of membership benefits within the Chapter and its Sections

#### **Southern Chapter**

##### Top Activities

- Conference Materials placed in UTHSC Archives
- New logo - voted on by membership, approved, and placed on website and other materials
- Scholarships increased - 2 each for students and 1<sup>st</sup> time attendees
- Donation sent to MLA Research Training Institute
- Formation of Scholarship/Fundraising Committee

- Annual meeting will be held in Savannah, GA October 10-13, 2019
- Planning joint meeting with SCC in 2021 in New Orleans, LA and with MAC in 2022 in Charleston, SC
- Executive Committee Mid-Year Meeting on Monday, May 6<sup>th</sup>, 2019 at MLA

### Strategic Goals

- GOAL 1: Southern Chapter/MLA (SC/MLA) facilitates each member's achievement of a learning continuum that enables professional growth and acquisition of skills required for a successful career in an ever changing field.
  - Finalizing the CEs for the annual meeting in October. To be complete before June 2019.
- GOAL 2: SC/MLA furthers the development of the field of health sciences librarianship by promoting scholarship and research.
  - Ongoing promotion through social media and quarterly newsletter.
- GOAL 3: SC/MLA facilitates the dissemination of information on library innovations and trends.
  - Currently accepting paper and poster abstracts for the annual meeting. Deadline for submission is June 10, 2019.
  - Programming is currently being finalized for the annual meeting in October.
- GOAL 4: SC/MLA ensures fiscal health of the chapter both presently and for the long term.
  - Assign a chair and members to the new Scholarship/Fundraising Committee.
- GOAL 5: SC/MLA encourages excellence and leadership through communication of ideas and promotion of the organization and its programs.
  - Annual meeting will be held in Savannah, GA October 10-13, 2019.
  - Newsletter is published on a quarterly basis with the next issue release on July 15, 2019.
  - Website, listserv, and social media platforms are updated on an as needed basis.
  - Blog will begin soliciting guest posts from members.
- GOAL 6: SC/MLA develops programs and tools which foster recruitment and retention into the profession of medical librarianship.
  - Currently planning the student and new members social for the annual meeting in October.
  - Soliciting members to serve as research mentors and pairing them with research mentees.

### **Upstate New York and Ontario Chapter (UNYOC)**

#### Executive Summary

1. Integration of a PayPal payment option for the Chapter
2. Completed an update of the procedural manual for review and approval at the June Exec meeting
3. Revealed our new website!!! <http://unyoc.mlanet.org/>
4. Secured keynote speaker and second speaker for October Annual Meeting
5. Annual Meeting: October 23 - 25, Watkins Glen, NY

### **Committee Reports**

## **Elections - David Duggar**

- The Election Committee Chair made minor updates on January 23 to the Election Information Form for Candidates for MLA Nominating Committee regarding dates and years.
- The Election Committee held one election this year, being the 2019 Chapter Council Election for MLA Nominating Committee.
- The Election Committee activated and requested Candidates' names on February 4. All thirteen chapters provided candidates. Distribution of the Election Information Form to candidates began March 5 with deadline of March 18. Final forms March 28.
- The 2019 Chapter Council Election for MLA Nominating Committee started April 1 and ended April 8. Eleven of the thirteen chapters voted in the election. Five candidates won one of six positions outright. These five candidates are:

Walter R. Benavitz, III (Hawaii-Pacific)  
Caroline Marshall (Southern California and Arizona)  
Angela Spencer (Midcontinental)  
Antonio DeRosa (New York-New Jersey)  
Michelle Lieggi (Northern California and Nevada)

- A run-off election began on April 9 between the three candidates having the sixth highest number of votes in order to determine the winner of the sixth position. Twelve chapters voted as of April 11, resulting in a final run-off between the top two vote recipients. The thirteenth vote would not have affected the outcome. The run-off election between three candidates was locked and ended on April 11 rather than continuing to April 16.
- A final run-off between the top two recipients started April 11 and ended April 17. Twelve chapters voted with a clear winner and no possibility of a tie. The sixth position goes to:

Amy Lyons (Upstate New York and Ontario)

- The six candidates in the 2020 election of the MLA Nominating Committee from Chapter Council are:

Walter R. Benavitz, III (Hawaii-Pacific)  
Caroline Marshall (Southern California and Arizona)  
Angela Spencer (Midcontinental)  
Antonio DeRosa (New York-New Jersey)  
Michelle Lieggi (Northern California and Nevada)  
Amy Lyons (Upstate New York and Ontario)

## **Majors/MLA Chapter Project Jury - Latrina Keith**

- Three submissions were received.
- After review, the jury reached a motion to nominate the North Atlantic Health Sciences Libraries Chapter (NAHSL) for the 2019 Majors/MLA Chapter Project of the Year Award.

- The project “NAHSL Narratives” are oral histories of chapter members captured in video format. In them, members relay anecdotes from their professional experiences as health sciences librarians in the North Atlantic Region.

### **Liaison Reports**

#### **MLA Education Annual Programming Committee Liaison - Janna Lawrence (MR gave)**

- As Chapter Council Liaison to the Education: Annual Planning Committee, I took part in the review of courses, symposia, webinars, and other potential educational offerings. Most of this work was done online, including virtual meetings in November and March, to select webinars in 2019 and courses for the MLA2020.
- In 2018, MLA sponsored 14 webinars. All fourteen 2019 webinars were announced in January, which facilitates planning for potential viewers.
- At this year’s Annual Meeting, 18 courses were scheduled for Friday and Saturday, with at least one in each of the six professional competency areas. There was also one 6-hour symposium, Managing in the Middle: Learning to Lead from Where You Are. Fun fact: the course numbers (eg, 103, 401, 603) indicate which professional competency the course most directly addresses. Competency 1 is Information Services, Competency 2 is Information Management, 3 is Instruction and Instructional Design, 4 is Leadership and Management, 5 is Evidence-Based Practice and Research, and Competency 6 is Health Information Professionalism.
- It was decided this Spring that the Education Annual Planning Committee would be disbanded. The work that has been done in the past by EAPC and its predecessor, the Continuing Education Committee, will now be done by the Education Steering Committee (ESC) and the Curriculum Committees. There is now a Curriculum Committee for each professional competency. Members of the EAPC who were not scheduled to roll off this year were all offered positions on the ESC or a Curriculum Committee.

#### **MLA Recruitment and Retention Liaison - Skye Bickett**

- The PRRC has been developing videos and other testimonials for promoting the profession. Once completed, chapters may use these videos and other resources to promote medical librarianship in their regions.
- We have the Job Placement Center prepared for MLA with job postings, resume reviewers, and volunteers to welcome those with questions. Currently, we have 24 reviewers and 16 reviewees that are scheduled to meet.

#### **MLA Core Membership Liaison – Janene Batten**

#### **Members:**

- Stephanie Kerns (Chair)

- Nell Aronoff, Carolyn Biglow, Emily Glenn, Heather Healy, Emily Johnson, Janene Batten, Marie Ascher, Karen Gau (incoming chair), Timothy Kenny, J. Michel Lindsay, Jamia Williams
- MLA liaison support: Kate Corcoran, Tomi Gunn

News from the Membership Committee:

- New Members/First-Time Attendees Program and Breakfast is on Sunday, May 5, from 7am-8:55am in the Regency Ballroom D (West Tower, Ballroom/Gold Level)
- Program includes the annual highly successful Colleague Connection
- MLA '19 Committee Meeting is on Tuesday, May 7, from 7:30-8:55am