

# AGENDA

## UNYOC Executive Committee Update Meeting

Date: June 25<sup>th</sup>, 2024

Time: 1:30PM-4:00PM

Location: Virtual

Join Zoom Meeting

<https://mcmaster.zoom.us/j/97162762473>

Meeting ID: 971 6276 2473

Chair: Stephanie Sanger, Chair, Executive Committee

Present: Stephanie Sanger, Susanna Galbraith, Lorraine Porcello, Sarah Lawlor, Beth Mamo, Michael Labrecque, Mary Jo Russell, Angelique Roy, Rebecca Kindon, Denise Smith, Elizabeth Merkle, Stephanie Helsher, Kim Nolan, Olivia Tsistinas, Abigail Smith

Absent: Amanda Ross-White, Jamia Williams, Nell Aronoff, Jaimi McLean, Rachel Becker

### Consent Agenda

1. Minutes from October executive meeting(s)
2. 2024 Conference Report
3. Member Report
4. Treasurer's Report
5. Chapter Council Report
6. Webmaster Report
7. Government Relations: Ontario
8. Government Relations: New York

## Meeting Agenda

1:30	Call to order (Stephanie)
1:45	Approval of consent agenda (Stephanie) Stephanie moved to approve the consent agenda. Seconded by Kim.
	<p>Consent agenda item for discussion, if applicable (Stephanie)</p> <ul style="list-style-type: none"> <li>The last meeting was in January, not October. A January meeting is a new practice. January meeting minutes shared with listserv for reference, but no need to change the consent agenda.</li> </ul>
1:55	<p>Update of the CE session (Stephanie)</p> <ul style="list-style-type: none"> <li>Stephanie provided an update on the very recent CE by Danica Evering from McMaster. Recordings will be sent out for those that registered.</li> <li>Positive feedback from executive – she did a great job of representing both American and Canadian perspectives.</li> </ul>
2:00	<p>2024 conference update (Lorraine)</p> <ul style="list-style-type: none"> <li>Budget <ul style="list-style-type: none"> <li>The budget is balanced, we are in the black.</li> </ul> </li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Registration fees <ul style="list-style-type: none"> <li>There was a discussion around changing fees (from last year). Food costs keep getting higher, but members have made complaints about high prices. Final decision was to keep the 2023 registration fees.</li> <li>There will be a \$50 discount for speakers.</li> <li>Having rates dependent on time will be difficult in Wild Apricot, but possible.</li> <li>Discussion around shutting down same-day registration. Decision was not to.</li> </ul> </li> <li>Speakers <ul style="list-style-type: none"> <li>We will have an extra speaker (3 speakers) to do a more meaningful land acknowledgement.</li> </ul> </li> <li>CE <ul style="list-style-type: none"> <li>CE will be virtual, pair it with member meeting.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>o Discussion around CE pricing for members and non-members.</li> <li>o Usual CE time slot will be filled with a new member meet and greet.</li> </ul> <p><b>MOTION</b> To approve budget as written with the changes being:</p> <ul style="list-style-type: none"> <li>o Usual CE slot will be replaced with meet-and-greet.</li> <li>o CE changed to virtual and combined with meeting.</li> <li>o Registration fees will be the 2023 prices.</li> </ul> <p><b>Moved by:</b> Lorraine P. <b>Seconded by:</b> Kim N. <b>Motion passed,</b> 13 votes for, 2 abstain.</p>
2:10	<p>2025 conference (Mary Jo)</p> <ul style="list-style-type: none"> <li>• Budget <ul style="list-style-type: none"> <li>o No budget yet, will be fully virtual.</li> </ul> </li> <li>• Other Business <ul style="list-style-type: none"> <li>o Conference Theme: “Thrive in 2025”</li> </ul> </li> </ul>
2:20	<p>2026 conference (Lorraine &amp; Mary Jo)</p> <ul style="list-style-type: none"> <li>• Recruit Vice-Chair <ul style="list-style-type: none"> <li>o Looking for Vice-chair for 2025 and then Chair for 2026.</li> </ul> </li> <li>• Location <ul style="list-style-type: none"> <li>o Possibly hosting the conference in Albany in 2026 but could be Watkins-Glen.</li> <li>o Some discussion around a joint conference with NAHSL.</li> </ul> </li> </ul>
2:30	<p>Scholarships vs Professional Development (Stephanie &amp; Mary Jo)</p> <ul style="list-style-type: none"> <li>• No separate funds for these initiatives</li> <li>• Discussion around making changes to this process.</li> <li>• A suggestion to keep professional development for current members, leave out the scholarship spending.</li> <li>• Alternatively do we still want to continue offering scholarships but all under the same name.</li> <li>• Another option keep both awards/funds 1 each a year \$500 each. One allocated for a member, one for a student.</li> </ul> <p><b>MOTION</b> To approve change in terms of accuracy of language in the policy and procedure manual. The proposed language is:</p> <ul style="list-style-type: none"> <li>• Name of allocated funds: scholarship and professional development award</li> <li>• 2 awards a year at \$500 year one for student one for member depending on who applies.</li> </ul>

	<p><b>Moved by:</b> Stephanie. S. <b>Seconded by:</b> Kim N.</p> <p><b>Motion passed,</b> 14 votes for, 1 abstain.</p> <p><b>ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>• Stephanie will make changes to the policy and procedure manual.</li> <li>• An additional vote is needed at the executive meeting in October.</li> <li>• Members will need to vote to approve at the business meeting in November.</li> </ul>
2:50	<p>Membership Update &amp; Review (Beth)</p> <ul style="list-style-type: none"> <li>• Numbers are typical, steady.</li> <li>• People forget to pay; conference registration is when people pay the membership.</li> <li>• Discussion around a non-member conference registration fee to encourage membership renewals.</li> <li>• Non-member conference registration fee to be discussed at conference planning meeting.</li> </ul>
3:00	<p>Budget Report (Stephanie on behalf of Rachel)</p> <ul style="list-style-type: none"> <li>• See budget report attached.</li> <li>• More active fundraising</li> <li>• Cap on scholarship award at 2 at \$500, could reduce to one each</li> </ul>
3:15	<p>DEIA Position on Executive (Stephanie)</p> <ul style="list-style-type: none"> <li>• Discussion around task force or standing committee, vote to approve, or not. Abby's research found they don't have a position except a committee. It's a non-voting ex-officio, chair of the committee, report out.</li> </ul> <p><b>MOTION</b></p> <p>To form a DEIA committee with the chair of the committee as a non-voting member of executive.</p> <p><b>Moved by:</b> Stephanie S. <b>Seconded by:</b> Lorraine P.</p> <p><b>Motion passed.</b> 14 votes for, 0 against, 1 abstain.</p> <p><b>ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>• Stephanie will put together a proposal at the member meeting and ask for volunteers to form the committee.</li> <li>• A committee charge should be included at this time.</li> </ul>

3:35	New Business <ul style="list-style-type: none"><li>• Stephanie to go on leave in September, Beth Markle will be stepping in as chair.</li><li>• We need to actively recruit for a Vice-Chair</li></ul>
4:00	Adjourn