

**SUNY Upstate Medical University Community Campus - Conference Rooms / Equipment**  
 Available to all staff to reserve via GroupWise

Room Number / Room Name	Seating Capacity	Room Technology	GroupWise		Notes
			Resource Name	Access to All	
<b>Basement</b>					
0124 Community Room	35	All-in-One PC, projector, video conferencing, conference phone	CC0124	Yes	
0256 Classroom A/B	75	All-in-One PC, projector, video and audio conferencing, podium	CC0256	Yes	
0503 Dining Room 1	16	Monitor and HDMI connection, HDMI cable	CC0503	Yes	
0502 Dining Room 2	16	All-in-One PC, Monitor and HDMI connection, HDMI cable	CC0502	Yes	
<b>First Floor</b>					
1370 Training Room (former library)	12	All-in-One PC's, TV monitor	CC1370	Yes	
1518 Conference Room D	12	All-in-One PC, TV monitor, conference phone, video conferencing (CCVideo2)	CC1518	Yes	
1136F Administration Conference room	8	All-in-One PC, TV monitor, conference phone	CC1136F	Yes	This resource will be unavailable in the very near future due to construction. Staff will be notified of date.
<b>Equipment Name / Room Number where stored</b>					
Portable Video Conference Cart #2 / Room #1518	n/a	Cisco Codec Camera SX-10	CCVideo2	Yes	
<b>Room Set-up</b>					
0124 Community Room	35	tables, chairs	n/a	Yes	
0256 Classroom A/B	75	tables, chairs	n/a	Yes	
<b>Note:</b> You must include your set-up information, name and extension in the bottom of the meeting invite if you want Environmental Services to set-up the room.					
<b>Catering / Food Service</b>					
All Rooms - email CCCafe.	n/a	food and beverage	CCCAFE	Yes	
Conference Room Information July 2020					
07.15.2020					