

About the Continuity Excellence Series

FEMA NCP established the Continuity Excellence Series (CES) - Level I, Professional Continuity Practitioner and Level II, Master Continuity Practitioner on April 16, 2008. The Series is designed for continuity professionals throughout the Federal Government and among our SLTT government partners, private-sector owners of critical infrastructure/key resources, and non-governmental organization (NGO) disaster response organizations. CES addresses the full spectrum of requirements to support a viable continuity capability. Courses are available for students at all levels, from individuals new to continuity to program managers with many years of experience. Training classes enable personnel to develop and enhance their continuity knowledge and expertise. Some courses are offered in a web-based independent study (IS) setting to allow students an opportunity to expand their knowledge of continuity.

Benefits of CES Qualifications

The CES Program brings valuable benefits to the professionals who engage in it, their sponsoring organizations, and the nation as a whole. CES combines emergency management, continuity, leadership, and instructional development courses. When participants deploy in response to an emergency, the training better enables them to understand the range of activities that comprise national continuity, and how each individual task works in tandem with others to ensure essential functions are performed in any type of crisis or emergency. CES offers individuals committed to continuity planning a path to advance and hone their skills at all stages of their careers. The training and tools CES provides form the nucleus of a professional continuity cadre serving to prepare and protect the nation and its communities.

Training Locations

Many CES courses are available online, designated with an IS in the course number. For more information, please visit the Emergency Management Institute (EMI) for FEMA Independent Study website at: <http://training.fema.gov/is>. In-person trainings may be organized in the FEMA regions in coordination with Regional Continuity Managers (RCM). Additional trainings are available at EMI. For more information about in-person courses, please email FEMA-Continuity-Practitioner@fema.dhs.gov. CES has been coordinated with EMI and meets the EMI Excellence Series requirements.

Master Continuity Practitioner - Level II:

The Level II program provides a training structure ideal to enable experienced continuity professionals to deepen their knowledge to become leaders in driving continuity concepts in their organizations. Courses are designed to offer intensive training in planning, evaluation, and continuity instructional delivery. Candidates for the Level II designation must complete a teaching requirement in order to obtain this advanced qualification.

Course Requirements

Complete ALL of the following:

- IS 130.a: Exercise Evaluation and Improvement Planning OR E 132 (limited to EMI Resident MEPP candidates) OR G130 Exercise Evaluation
- IS 240.b OR equivalent E/L/G course: Leadership and Influence
- IS 551: Devolution Planning Workshop
- IS 156: Building Design for Homeland Security Train-the-Trainer (T-t-T) Course for Continuity of Operations

Course Requirements, Continued

Complete ONE of the following:

- PER 266: Instructor Training Certification (ITC)
- G 265: Instructional Delivery Skills (formerly G 261: Instructional Presentation Skills)
- E 605: Instructional Delivery
- E/L/G 141: Instructional Presentation & Evaluation Skills Course

Instruct or Facilitate ONE of the following:

- E/L/G 548: Continuity of Operations Program Managers T-t-T Course
- E/L 550: COOP Planners T-t-T Workshop
- E/L 554: Determined Accord Pandemic Preparedness Workshop
- E/L 553: Resilient Accord Workshop
- E/L 556: Guardian Accord Workshop
- E/L 557: MEF Workshop

Please contact FEMA-Continuity-Practitioner@fema.dhs.gov for more information on completing this requirement.

Obtain a CES—Level I, Professional Continuity Practitioner qualification

Pass a Written Comprehensive Exam

- 150 Questions
 - 70% Required Score to Pass
- Applicants are eligible to take the comprehensive exam once they have completed all Level I and Level II requirements. Please contact FEMA-Continuity-Practitioner@fema.dhs.gov for more information on the examination.

NOTE: Previous EMI Course Versions are acceptable

About FEMA NCP

FEMA's National Continuity Programs' (NCP) vision is to act as the Nation's center of excellence for government continuity planning, guidance, and operations. Our mission is to serve the public by protecting our Nation's constitutional form of government and its ability to perform its most essential functions under all conditions. To accomplish these objectives, the Policy, Plans, and Evaluation Division (PPED) provides guidance, technical assistance, planning, training, and workshop support to Federal departments and agencies, and state, local, territorial, and tribal (SLTT) government jurisdictions.

The Importance of Continuity

Recent high-profile emergencies have shown how continuity, the protection of governments' ability to perform their most essential functions under all conditions, is truly a whole community endeavor. NCP is charged to develop programs to assist organizations at all levels to prepare to assure their own continuity and ability to deliver critical functions. NCP offers continuity training that provides stakeholders with education and insight to enable them to craft Continuity of Operations (COOP) Plans for their organizations; develop protocols to train, exercise, and update those plans; and provide a structure for enabling their continuity staff to develop advanced expertise in performance of continuity functions.

Website

Continuity news, tools, guidance, and other useful resources can be found on our website at: <http://www.fema.gov/continuity-operations>

Continuity Updates

To receive free continuity update bulletins, register at: <http://www.fema.gov/subscribe-receive-free>

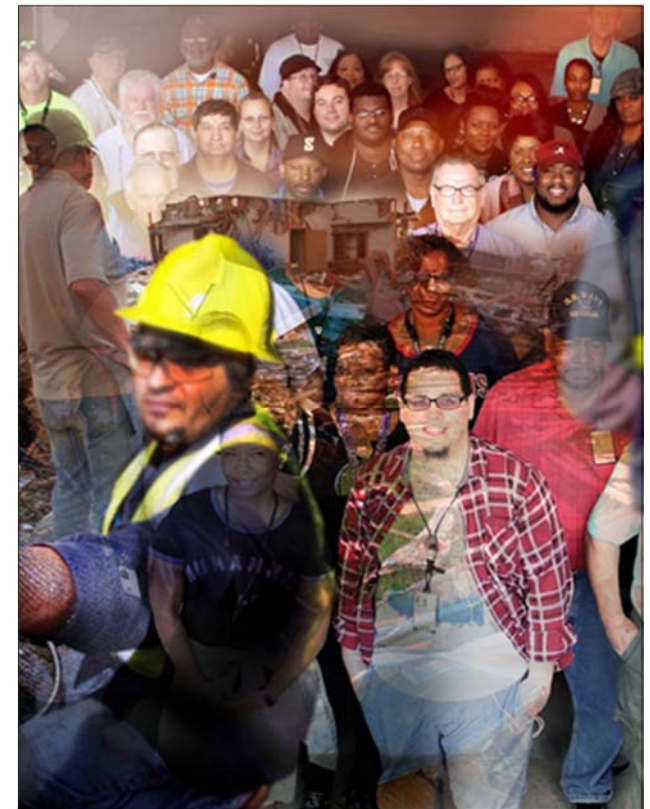
Contact Information

For more information, please contact FEMA NCP, PPED, Continuity Training Branch. For region-specific information, contact the appropriate Regional Continuity Manager from the list below.

FEMA Region	Locations
FEMA HQ	National Capital Region
Region I	CT, MA, ME, NH, RI, VT
Region II	NJ, NY, PR, VI
Region III	DC, DE, MD, PA, VA, WV
Region IV	NC, SC, KY, TN, GA, AL, MS, FL
Region V	MN, WI, IL, IN, MI, OH
Region VI	LA, AR, OK, TX, NM
Region VII	IA, KS, MO, NE
Region VIII	CO, MT, ND, SD, UT, WY
Region IX	AZ, CA, NV, HI, Guam, Pac. Is.
Region X	AK, ID, OR, WA

Regional offices may be contacted via:

FEMA-CGC@fema.dhs.gov



Continuity Excellence Series

Master Continuity Practitioner Program
Level II

February 2018



FEMA