



June 25, 2025

Dear Students,

As we prepare for our 2027 LCME accreditation site visit, we are launching two exciting opportunities for student involvement that are central to this process: the **Independent Student Analysis (ISA) Task Force** and the **LCME Self-Study Working Groups**. These are great ways to contribute to meaningful change, develop leadership skills, and collaborate with peers, faculty, and staff to strengthen our medical education program.

**Who We're Looking For:**

Students from all class years (rising MS1–MS4) who are interested in quality improvement and representing student voices.

**Option 1: Join the ISA Task Force (Student-Led)**

The ISA is a required student-driven evaluation of the medical education program. This task force will design a school-wide survey, analyze the results, and write a comprehensive report, all from the student perspective. The Commitment:

- **July–Aug 2025:** Planning & Survey Design (3–6 hrs./month)
- **Aug 2025–Feb 2026:** Survey Distribution & Data Analysis (2–4 hrs./week)
- **Mar–May 2026:** Report Writing (variable)
- **March 2027:** LCME Site Visit & Follow-up

Meetings will be primarily virtual. Time off is built in during Step 1, Step 2, and residency interviews.

**Team leaders** will work closely with faculty and staff while maintaining full independence in survey design, analysis, and reporting. Please start by completing the [ISA Team Leader Application](#) by July 6, 2025.

**Option 2: Join a Self-Study Working Group (Campus-Led)**

The Self-Study is an institution-wide initiative to assess compliance with LCME standards and identify areas for growth. Students selected for Working Groups will help gather and review data, engage stakeholders, and shape recommendations that guide our accreditation report. The Commitment:

- **July–Aug 2025:** Orientation & Group Formation
- **Sept 2025–Apr 2026:** Monthly Meetings + Report Development
- **May–Sept 2026:** Final Review and Compilation
- **March 2027:** LCME Site Visit & Follow-up

You'll collaborate with faculty, staff, and fellow students to reflect on the full spectrum of our medical education program. Please start by completing the [LCME Participation Form](#) by **July 6, 2025**:

Thank you for your interest in shaping the future of the Norton College of Medicine. Your voice matters and we hope you'll take part in this important effort.

Warm regards,

The handwritten signature of Lawrence S. Chin, MD, FAANS, FACS.  
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