

MEMORANDUM

TO: All Departments Heads
FROM: Bob Lotkowitz, PE
Director of Physical Plant
RE: Closing of Weiskottten Entrance to Vestibule 0171
DATE: December 12, 2018

Murnane Building Contractors needs to complete the floor work in the Vestibule 0171, Weiskotten Hall Basement.

The entrance from the courtyard into vestibule 0171 and access to corridor 0170 will be secured and unavailable for all use starting 6:00 am December 26, 2018 and completing 4:00 PM December 28, 2018.

All deliveries and contractors shall utilize other entrances during the floor work phase.

If you have any questions, please feel free to contact Gary Lawrence 607-749-0486

cc:

