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# Conference Planning Meeting

Friday, 02/28/2025

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## Attendees

*Absent:*

*Note taker:*

## Agenda & Notes:

### Last Meeting Follow-up

#### 1. Proposed Schedule:

- i. Guest Speaker Jode Millman – Thursday, 10:45-11:30 AM
- ii. Guest Speaker Dr. Ayers – TBD
- iii. Business Meeting and CE – Tuesday and Wednesday afternoons
- iv. Social time for members to hang out together
- v. See DRAFT Conference Schedule
  1. Tuesday:
  2. Wednesday:
  3. Thursday:
  4. Social time?

#### 2. Vendor Contacts

- i. Gold Sponsors – Flat rate for 15-minute spotlight; PR and attendee list
  - ii. Silver sponsors – Flat rate for PR, and attendee list
  - iii. Sponsor a speaker – Vendor:
  - iv. Sponsor the CE – Vendor:
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### 3. Sub-Committees

- a. Program Committee (responsible for member content)
  - i. Volunteers: Beth, Mary Jo
  - ii. Next step:
- b. Registration Committee (responsible for forms and tasks related to conference/CE registration)
  - i. Volunteers: Rachel C., Kim, Michael
  - ii. Next Step:
- c. Communications Committee (responsible for advertising, and related)
  - i. Volunteers: Liz, Rebecca, Lorraine
  - ii. Nest Step:

### 4. CE options

- i. Dr. Lyle Foster (Part 1 presented in 2022)
  - 1. Part 2 of “Crucial Conversations”
- ii. Predatory Publishing
  - 1. Speaker?
- iii. Other topics: budgeting hacks; efficient search strategies; collection development in a totally digital world; digital/virtual technologies in libraries;

## New Business

### 1. Discuss Theme and Logo

- a. Theme:
- b. Logo: (Does anyone have a Canva account and experience?)

### 3. Draft “Save the Date” message to post to UNYOC-L and website

- a. Communications committee to draft and send

### 4. Call for Member Content

- a. Posted on listserv on Monday, February 3
- b. Three options:
  - i. Presentations
  - ii. Lightning talks
  - iii. Digital posters
- c. Idea - round-robin presentation about historical collections



## Action Items

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## Next Meeting Agenda Items

1. Next Meeting: **March 14, 2025**