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Conference Planning Meeting

Friday, 05/16/2025  
**─  
Attendees**

*Absent:*

*Note taker:*

# Agenda & Notes:

## Last Meeting Follow-up

1. **Vendor Update**
   1. Registration for vendors is now live
      1. Registrations so far?
   2. Vendor trivia game - announce at beginning with questions upfront; answers at end on Thursday
   3. **Next step**
2. **Sub-Committees**
   1. Program Committee (responsible for member content)
      1. Volunteers: Beth, Mary Jo
      2. **Next step: Review submissions**
   2. Registration Committee (responsible for forms and tasks related to conference/CE registration)
      1. Volunteers: Rachel C., Kim, Michael
      2. **Next Step:**
   3. Communications Committee (responsible for advertising, and related)
      1. Volunteers: Liz, Rebecca, Lorraine
      2. Save the date and call for content going out this week
      3. **Next Step:**
3. **CE Update**
   1. Topic and Presenter: Dr. Foster is confirmed for Wednesday afternoon, 1:15 - 4:15 pm
   2. Topic will be “critical conversations” but exact title TBD
   3. **Next Step:**
4. **Logo**
   1. Done! Looks great!
   2. Everyone: Use logo on all conference-related correspondences

## New Business

1. **Cost**
   1. Registration fee for virtual conference
      1. $60 for members
      2. $90 for non-members
         1. Non-members can join UNYOC for $25 and save $5
      3. Students:
         1. Charge?
         2. Free with membership?
         3. Definition of “student”
            1. Library-related
            2. Academic
            3. Doesn’t matter
2. **Virtual Conference - Tech Stuff**
   1. Need to be able to do a poll response for capturing members’ votes and/or feedback
      1. [slido.com](http://slido.com) ?
      2. Other options?
   2. Contest submissions
      1. Kahoot for trivia responses - Jennifer and Mark to test
      2. Other options?
   3. Poster session - how to?
3. Preliminary plan for 2026 and 2027
   1. Lorraine and MJ to meet with incoming vice chair Logan next week
   2. 2025 - virtual
   3. 2026 - possible partnership with NYLA (Saratoga, NY)
   4. 2027 - in person - location TBD

# Action Items



# Next Meeting

1. Next Meeting: **June 20 at 10:00 AM, hosted by Lorraine**